

**Town of Norfolk**  
**Norfolk Town Board Meeting**  
**December 12, 2024**

The Norfolk Town Board held its Monthly Meeting on Thursday, December 12, 2024 6:00pm at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Deputy Supervisor Eric Molnar, Councilwoman Jean Gang and Councilman Martin Blair Sr.

Not Present: Councilman Travis Villnave

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all.

**CALL MEETING TO ORDER**

- Supervisor Pernice called the meeting to order at 6:00 pm.

**APPROVAL OF MINUTES**

The minutes of the 11/14/2024 Public Hearing - 2025 Town Budget were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried

The minutes of the 11/14/2024 Monthly Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Blair and Councilwoman Gang. All in Favor – Carried

The minutes of the Special Board meeting regarding Court Security held 11/26/2024 were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

**SUPERVISOR'S UPDATE**

- Supervisor Pernice brought up the circumstances surrounding the loss of Ted Coller during the fire call last week and the fact that an AED is not kept in the Fire Station #3 or adjoining Community Center in Raymondville. There was discussion.
  - Decision to purchase 2 AED units @ \$1,200.00 each and donate them to the Norfolk Fire Department in memory of Ted Coller was approved with a motion by Councilwoman Gang and Councilman Blair. All in Favor - Carried

## REPORTS

\*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

- OIC Jose Colon also noted the following upcoming personnel changes:
  - Officer Brothers will leave on deployment 1/10/2025 for ~ 9 months.
  - Officer Kassian is expected to leave in January to pursue another job opportunity.
  - OIC Colon will be out for several months starting early 2025 for medical reasons, will be able to do administrative duties (including grant work).

\*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

\*Monthly Dog Control Officer Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

\*Verbal Highway Report from Highway Superintendent Peter Darabon:

- Built a new flatbed on Truck 3.
- Sand blasted and painted the underbody scrapers.
- Cut trees on Brouse Rd and Lime Hollow Rd.
- New bearings installed on Trucks 4 & 17 for sander chains.
- Hydrant by sewer plant hit by Napa Auto parts truck. Pete will be able to fix it. OIC Colon to look into getting the police report so a claim can be filed with the insurance company.
- Water main break at River Rd and Stark Rd repaired. (8 inch ductile)
- Sewer at 4 East High repaired. All on the customer side.
- Pete recommended we start undercoating the plow trucks. All agreed.

\*Verbal Highway Report from Highway Superintendent (*continued*):

- Getting complaints about not getting the sidewalks cleared in a timely matter. There was discussion. Practice is and will continue to be that road clearing takes priority. After roads are cleared, manpower and equipment will then do sidewalk clearing.

## **EXECUTIVE SESSION**

\*Decision to go into executive session for the medical, financial, credit or employment history of a particular person or corporation (consider changing circumstances related to the current contract with Valley Water Solutions, Inc.) was approved with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried  
No Action Taken

## **ACTION ITEMS**

\*Decision to move forward with Valley Water Solutions, Inc. (with Jeff Woods who bought the business from Steve Siddon) for Calendar Year 2025 was approved with a motion by Supervisor Pernice and Councilwoman Gang. All in favor – Carried.

\*Decision to hold the Year End Meeting on December 30, 2024 @ 10 am was agreed to by all.

\* 2025 Norfolk Town Budget as modified to correct the following errors:

- Page 1 Special Districts / West Hatfield Street Lights SL3
  - From \$23,500.00 to \$2,300.00
- Page 1 Total Levy
  - From \$865,675.00 to \$844,475.00
- Page 6 Special Districts / West Hatfield Street Lights SL3 Revenue
  - 1001 Real Property Tax From \$23,500.00 to \$2,300.00
- Page 6 Special Districts / West Hatfield Street Lights SL3 Expenses
  - 5182.4 Street Lighting CE From \$23,500.00 to \$2,300.00

was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor. Carried

\*2024 Contract with N-N figure skating club for \$650.00 was approved with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried

## **COUNCIL COMMENTS**

Councilwoman Jean Gang - none

Councilman Martin Blair – noted that he would like to see the Town work with the Community Group that is raising money for upgraded Holiday decorations by providing additional funds. Supervisor Pernice suggested buying Holiday Banners that could be put up when the Veterans Banners were not in use.

Deputy Supervisor Eric Molnar – none

## **APPROVAL OF BILLS**

\*The December Abstract of Vouchers in the amount of \$83,065.36 along with additional vouchers from:

- Steel Sales \$1,410.00
- Frenchie's Ford \$1,215.62
- Rivers Septic Service, Inc. \$5,616.00

were reviewed and approved for payment with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

## **PUBLIC COMMENTS**

County Legislator John Burke noted that they received a presentation from the Deputy Director of Emergency Services. There continue to be significant challenges and no real good solutions to address the issues.

## **ADJOURNMENT**

The meeting was adjourned at 6:40pm with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

Supervisor – Charles Pernice  
Deputy Supervisor – Eric Molnar  
Councilman – Martin Blair Sr  
Councilwoman – Jean Gang  
Councilman – Travis Villnave

Dated: December 16, 2024

Jill M. Molnar – Norfolk Town Clerk